

## Reading a Job Posting

Reading and understanding a job posting is one of the top skills in job searching. We are going to work in teams of two and use a real job posting to complete the following questions.

First, let's come up with a list of places we can job search!

- 1.
- 2.
- 3.
- 4.
- 5.

---

**Group One:** [https://agropur.wd3.myworkdayjobs.com/en-US/Agropur\\_Careers/job/CAN-Nova-Scotia-Truro/Ice-Cream-Packer\\_JR11579](https://agropur.wd3.myworkdayjobs.com/en-US/Agropur_Careers/job/CAN-Nova-Scotia-Truro/Ice-Cream-Packer_JR11579)

**Group Two:** <https://www.careerbeacon.com/en/job/1700884/mbw-courier-inc/customer-service-representative/truro>

Answer the following questions:

1. What kinds of qualifications are usually listed in job postings? (ie education – University degree)
2. Provide 3 examples of **required** skills or qualifications from your job posting.
  - 
  - 
  -
3. List any **preferred** skills or qualifications from your job posting.
  - 
  - 
  -
4. How do you know these skills or requirements are not required?
5. What other important information did you find on your job posting?